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**With reference to the proposed disposal of a further licence of part of the premises at 1-4 Portland Square, Dublin 7.**

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By way of Agreement dated 2<sup>nd</sup> April 2015 part of the premises at 1-4 Portland Square, Dublin 7 which said part is more particularly delineated on Map Index No. PD2008-009 was licensed to The Cavan Centre Limited for a period of three years commencing on 18<sup>th</sup> September 2014 and subject to an annual licence fee of €155 for use as a base for training courses and office administration. This Agreement is due to expire on 17th September 2017.

It is proposed to grant a further three year licence to The Cavan Centre Limited subject to the following terms and conditions:

1. That the licensed property comprises part of the ground floor of 1-4 Portland Square which is shown outlined in red and coloured pink on Map Index No. PD2008-009.
2. That the licensee shall have the right to reasonable use of the common areas which are shown in yellow on Map Index No. PD2008-009.
3. That the licence shall be for a period of three years from 18th September 2017.
4. That the licence fee shall be €155 per annum payable in advance.
5. That the licensed property shall be used solely as a base for training courses and office administration. Permitted hours of 8am to 10pm daily.
6. That the licensee shall be responsible for all outgoings associated with its use of the licensed property including inter alia taxes, rates, utilities and waste disposal.
7. That the licensee shall pay 10% of the total service charge per annum with respect to 1-4 Portland Square.
8. That either party is entitled to terminate the licence at any time upon giving the other one months notice in writing.
9. That the licensee shall be responsible for fully insuring the property and shall indemnify Dublin City Council against any and all claims arising from its use of the property. Public Liability Insurance (minimum of €6.5 million) and Employers Liability Insurance (minimum of €13 million) shall be required.
10. That the licensee shall hold contents insurance.

11. That the licensee shall not assign, sublet or part with possession of the property or any part thereof.
12. That the licensee will be responsible for keeping the property in good order and repair internally.
13. That the licensee shall leave the building clean and tidy upon termination of the licence and repair any damage to the satisfaction of the licensor.
14. That the licensee shall not carry out any structural alterations to the property without prior written consent from the licensor.
15. Not to permit the stoppage or passage or parking of any motor vehicles by the licensee past the main entrance to the property.
16. That the licensee shall keep the property secure from unauthorised access.
17. That the licence will be subject to any other terms and conditions as deemed appropriate by the Council's Law Agent.
18. That the licensee shall sign a Renunciation of Rights to a New Tenancy.
19. That each party shall be responsible for their own fees and costs incurred in this matter.

The building proposed to be disposed, was acquired under the Portland Place CPO 1972.

The disposal shall be subject to such conditions as to title to be furnished as the Law Agent in his discretion shall stipulate.

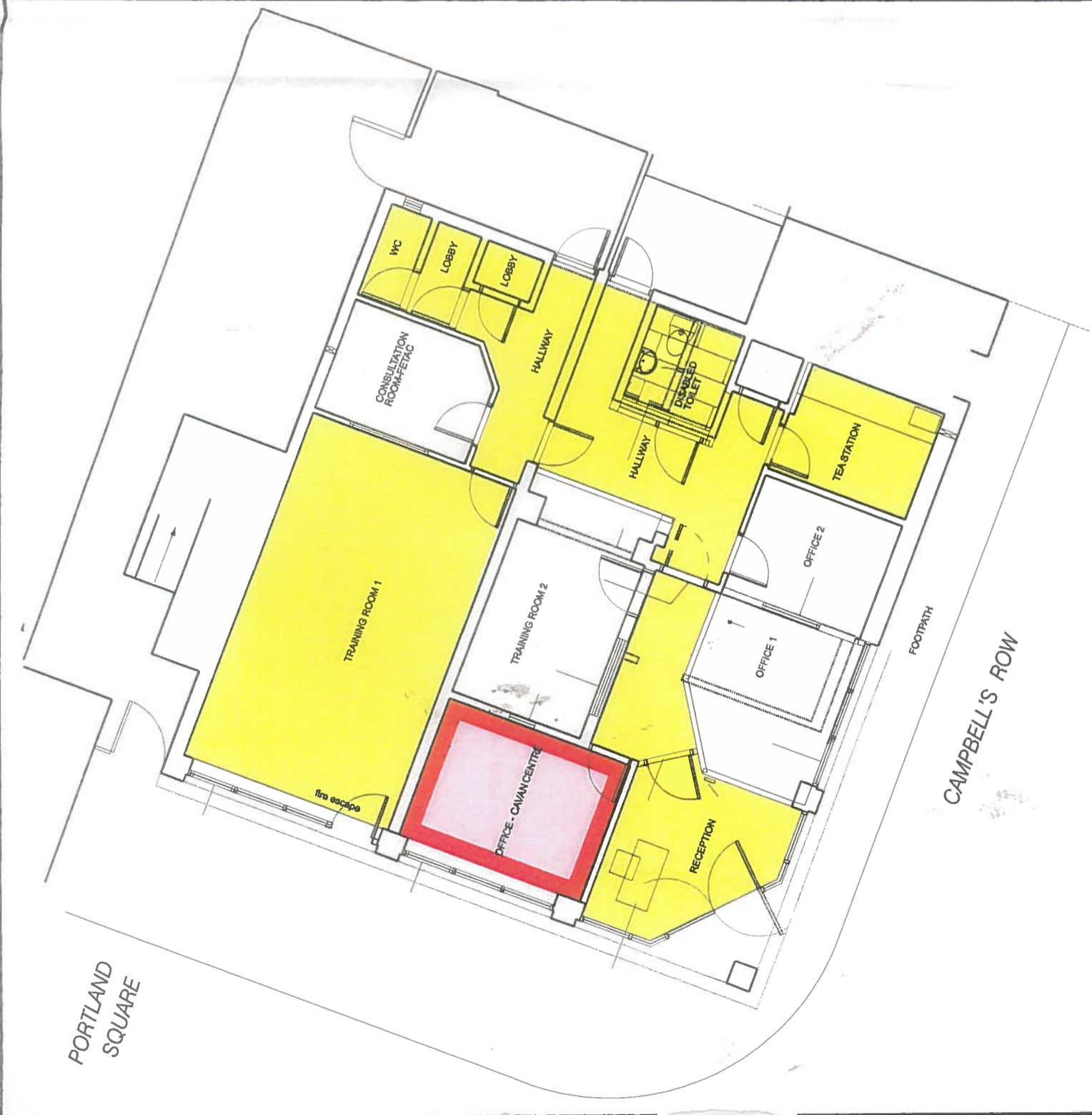
No agreement enforceable at law is created or intended to be created until an exchange of contracts has taken place.

This proposal was approved by the Central Area Committee at its meeting on the 11<sup>th</sup> April 2017.

This report is submitted in accordance with the requirement of Section 183 of the Local Government Act 2001.

Dated this the 21<sup>st</sup> day of April 2017.

**Mr. Paul Clegg**  
**Executive Manager**



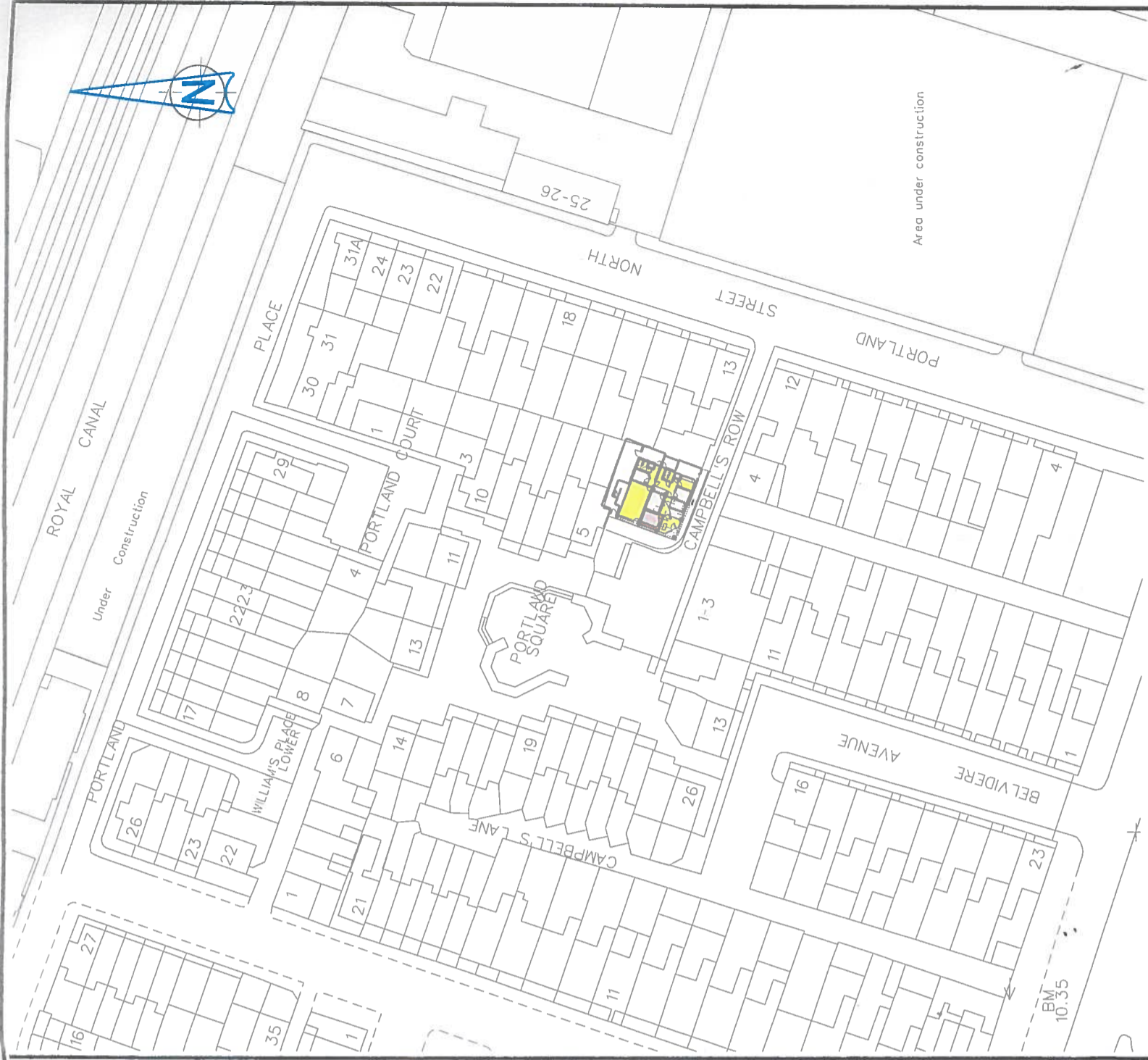
**Ground Floor Plan**

**Scale: 1:100**

**Area: 9.5 sq m**

**Portland Square - Premises No 1- 4 (part of)**  
**Dublin City Council to The Cavan Centre Limited**  
**Grant of a Licence**

**Common areas coloured yellow**



**DUBLIN CITY COUNCIL**  
*Comhairle Cathrach Bhaile Átha Cliath*



**DEVELOPMENT DEPARTMENT**  
*An Roinn Forbartha*

<b>M. PHILLIPS</b> CITY ENGINEER	Date By Revisions :	<b>SCALE</b> 1-1000	<b>INDEX No.</b> PD2008-009
		SURVEYED/ MADE BY C.B.	DATE 25-01-2008
O.S. REF. 3198-16 E.316107, N.295793		If OSi data included : © Ordnance Survey Ireland. All rights reserved. Licence Number 2008 07CCMA/Dublin City Council	